

WINTERBOURNE PARISH COUNCIL (WPC), Friday 13<sup>th</sup> January 2023

Dear Councillor, you are summoned to attend a meeting of Winterbourne Parish Council (WPC) on **Wednesday 18<sup>th</sup> January 2023 at 7.30pm** to transact the following business at the location of the Glebe Hall (Ron Burton room) Winterbourne Earls, Salisbury, Wiltshire SP4 6HA. Yours faithfully, T Hicks, Parish Clerk

1.	<b>Apologies – to receive and accept apologies:</b>
2.	<b>Declarations of Interest</b>
3.	<b>Minutes:</b> To approve as a correct record the minutes of the meeting held on December 21 <sup>st</sup> 2022
4.	<b>Questions from the public</b>
5.	<b>Traffic and road safety – discussion on options available to the Parish to manage traffic speed and improve road safety</b>
6.	<b>Reports from:</b> (i) Unitary Councillor Mr Andrew Oliver (ii) Community police liaison meeting held on 11/1/23 – Cllr Penn
7.	<b>Matters Arising</b> (i) To confirm submission to Wiltshire Council LHF1G a local highways improvement request for the request to move the bus stop located in Winterbourne Earls – Cllr Penn (ii) St Edwards Churchyard, update following liaison with the PCC – Cllr Penn (iii) Dog fouling signage, contact with Wiltshire Council– Cllr Penn (iv) Annual Parish Meeting (2023) – to consider and confirm 2023 date - Clerk
8.	<b>Maintenance to include items as below:</b> (i) Parish Steward: consideration of jobs for next visit – Cllr R Judd (ii) Community day event(s) (next event 21/1/23) – Cllr Palmer (iii) Review of Parish Council maintenance log – Cllr Penn
9.	<b>Planning: to consider those applications listed below</b> (i) Former Salt Depot to the west of the A345, High Post, SP4 6AT : Consultation - <a href="#">PL/2022/09266</a> (ii) Sunnyside, Main Rd, Winterbourne Dauntsey. New garden store to replace the existing shed. Application Ref: <a href="#">PL/2022/09432</a> (iii) Works to Trees in a Conservation Area The Mill House A338 Winterbourne Gunner T1 Lawson's Fir - Reduce in height by approximately 7m at suitable growth points and shape. Application Ref: <a href="#">PL/2022/09775</a> (iv) Works to Trees in a Conservation Area 2 Tanners Yard, Winterbourne Earls, Salisbury, SP4 6HD. T1 Silver Birch Tree – fell. Application Ref: <a href="#">PL/2023/00173</a>
10.	<b>Finance</b> (i) Approval of WPC December 2022 financial summary accompanied by bank statement to 31 Dec 2022 (ii) Invoices and payments to be considered and accepted for approval: Hurdcott Landscapes INV7729 £392.99 (parish maintenance), Oxarix Ltd £75 (community website), M Thomas £367.56 (contractual allowances and travel expenses to 6 Jan 2023) (iii) Confirmation of changes to bank signatories and correspondence address
11.	<b>Governance</b> (i) Annual review of Parish Council risk register – Cllr Penn
12.	<b>Amenities including Allotment site at Down Barn Road</b> (i) Status of LHF1G project to improve allotment site entrance – Cllr Penn
13.	<b>Correspondence</b> (i) Early details of upcoming Wiltshire Best Kept Village Competition 2023
14.	<b>Information</b> (i) Winterbourne Parish Council Use of Glebe Lands policy – monthly summary of bookings (ii) Schedule of external meetings
15.	<b>Confirmation of date of next meeting:</b> February 15 <sup>th</sup> 2023
16.	<b>To close the meeting</b>