

<p>7.</p>	<p>Maintenance, with review of WPC Maintenance Log (ML) (seasonal, scheduled, and reactive maintenance) to include items as below: Parish Steward: (i) consideration of jobs for next visit and review of jobs from last visit – Council made note that a list of jobs had been compiled for the March visit due to take place.</p> <p>Community day event(s) – the Council made note of a written report detailing activities from the last community day event held on 19/02/2022 with the next event confirmed as 20/03/2022.</p> <p>To consider any action points required in the parish following the recent storms (Eunice/Franklin/Dudley named storms) including consideration and agreement to undertake a survey of trees in the parish. The Council agreed:</p> <ul style="list-style-type: none"> • Undertake a survey of trees in relation to QEII field and St Edwards churchyard (quotation 2022-1292 agreed) with Cllr Judd to liaise with the contractor accordingly. In addition to pay a pro-rata rate with the chosen contractor for an assessment of a lime tree located at the Glebe Hall (to a total cost for all surveys not exceeding £250 exc. VAT). • Cllr Judd to arrange for the clearance of a branch overhanging in the Glebe Hall, Winterbourne Earls. • Council to write to owner of Hurdcott House regarding trees WINT22. • Council to write to owner of the field by Summerlug to request branch cleared on WINT6 or consent for Winterbourne Parish Council to clear. <p>Following agreement made at a previous meeting, the Council confirmed that a meeting had now been arranged with Cllr Penn, Cllr Judd, Unitary Councillor Andrew Oliver, and the Wiltshire Council Area Highway Engineer to discuss parish highway and maintenance matters. Councillors were requested to notify Cllrs Penn, Judd of any additional items for consideration before 20 March 2022</p>	<p>Cllr Judd</p> <p>Clerk</p> <p>Clerk</p>
<p>8.</p>	<p>Planning and to consider those applications listed below PL/2022/01087 – Drummany, Hurdcott Lane, Winterbourne Earls SP4 6HL – Single storey front extension – the Council considered the application with resolve of no objections to the application.</p> <p>PL/2022/00941 – Land at Portway, Winterbourne Gunner, Salisbury SP4 6JL – Erect two dwellings and form new vehicular access (amendments to application PL/2021/07436, to include the addition of detached garage (plot 2), widening of porch and utility external walls (Plot 1) and additional rooflight above stairwell (Plot 1) – Council noted the application with note that it has already provided a response to Wiltshire Council in regard to the application (as it understood that there was no change to this recently submitted application, only the addition of some technical information).</p> <p>PL/2022/1636 – 8 Sherfield, Winterbourne Dauntsey, Salisbury SP4 6HF – Demolish garage and rebuild with a larger footprint, two storey rear extension and associated works – the Parish Council considered the application with resolve of no objections to the application but would request that the case officer considers whether the first floor windows to the two storey extension require obscure glazing to prevent any potential overlooking of the neighbour.</p> <p>Wiltshire Council – Planning Appeal Notification reference: APP/Y3940/W/21/3286190</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>– Council noted the communication with agreement that it would resubmit its original response to the application to the Planning Inspectorate and by the stated deadline of 12/04/2022.</p>	
9.	<p>Finance Approval of WPC February 2022 banking financial statement with accounts listed up to and including 28/02/2022 along with financial summary sheet – Resolved.</p> <p>Invoices to be considered and accepted for approval: The Parish Council considered, accepted the following invoices, and authorised each for online payments of: Hurdcott Landscapes £327.49 INV7262 (February maintenance), Mr D Baker £200.00 (reference Winterbourne Petanque Club donation), Wiltshire Council £437.50 INV90399742 (CATG contribution for Down Barn Road topographical survey).</p> <p>E01-22 NATIONAL SALARY AWARD 2021/22 – The National Association of Local Councils – Council resolved to accept the E01-22 NATIONAL SALARY AWARD 2021/22 from The National Association of Local Councils with effect from 1 April 2021.</p>	
10.	<p>Initial Response and Community Resilience Plan (IRCRP) – to consider and agree Updated Plan (2022 version) – Council classified the item as ongoing with Cllr Biggins to provide a document/information for the Community Resilience Plan with then presentation of the IRCRP at a future meeting of the Council.</p>	Cllr Biggins
11.	<p>Amenities including Allotment site at Down Barn Road QEII Field update regarding installation of new basketball facility – results of site plan – Council deferred this item to the April 2022 meeting.</p> <p>Proposal to replace amenity fencing gates – Council agreed to a proposal to replace the amenity fencing gates with quotations to be sought in line with Council financial regulations.</p>	Cllr Palmer Cllr Judd
12.	<p>Correspondence Laverstock & Ford Communities Draft Neighbourhood Plan (2021 – 2036) Regulation 16 Consultation – the Council resolved to support the Laverstock Draft Neighbourhood Plan, in particular Objective B (conserve and enhance the River Bourne and its environs) and Policy 6 (support to Salisbury to Stonehenge Cycle Route) which are seen as shared cross-boundary issues. (Clerk to report to the consultation on behalf of the Council as outlined above by the stated deadline of 12/04/2022).</p> <p>Request for dog refuse bin in Hurdcott – parishioner request and communication – the Council considered the request with agreement in the first instance (i) ascertain a suitable location for a standard refuse bin (Cllr Judd) (ii) once a suitable location is ascertained and reported to the Parish Council then to liaise with Wiltshire Council and landowners accordingly.</p> <p>Unitary Councillor “written report” – parishioner email communication dated 03/03/2022 – following discussion of the communication by the Council, the Council agreed that Cllr Penn in liaison with the Clerk would reply to the parishioner on behalf of the Council.</p> <p>CPRE – to consider membership renewal beginning 25/05/2022 – Resolved to renew annual membership at a cost of £36.00 for the year.</p> <p>Winterbourne Earls Primary school – request (dated 11/03/2022, late correspondence item) – the Parish Council considered the request to install a clothing recycling bank in Winterbourne Earls to serve the local community with note that although it is very supportive of the project and aim, it does not have any suitable location(s) on Council owned or controlled land for the suggested clothing recycling bank.</p>	Clerk Cllr Judd Clerk Clerk Clerk

13.	Platinum Jubilee celebrations (2022) – WPC further consideration of in the parish – Council classified the item as ongoing.	
14.	<p>Governance Annual review of Code of Conduct – to consider and accept revised Code of Conduct – reviewed its Code of Conduct and resolved to accept a revised Code of Conduct (Cllr Penn proposed, Cllr Biggins seconded, all in favour).</p> <p>Winterbourne Parish Council Freedom of Information policy – to consider and agree – following consideration, the Parish Council resolved to agree to a Winterbourne Parish Council Freedom of Information policy (Cllr Penn proposed, Cllr Burrows seconded, all in favour).</p> <p>Community Asset Register – update of formal stock check – Council deferred this item to the April 2022 meeting with note that the stock check had been undertaken and is understood to be currently in the process of being written up.</p> <p>Winterbourne Parish Council Disciplinary policy – to consider and agree – following consideration, the Parish Council resolved to agree to a Winterbourne Parish Council Disciplinary policy (Cllr Penn proposed, Cllr Judd seconded, all in favour)</p> <p>Winterbourne Parish Council Grievance policy – to consider and agree – following consideration, the Parish Council resolved to agree to a Winterbourne Parish Council Grievance Policy (Cllr Penn proposed, Cllr Burrows seconded, all in favour)</p> <p>Records and archives – report from first audit – Cllr Penn provided a verbal and written report to the Council following a first audit held of Council records and archives by Cllr Penn, Cllr Judd, and the Clerk with note of excellent progress with the implementation of the draft Document Retention and Publication Policy. The Council agreed to the actions as outlined in the report with first planned formal audit in August 2022 and report then to Council in September 2022.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr Palmer</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
15.	Confirmation of date of next meeting: April 20 th , 2022 – Resolved. Cllr Biggins offered his apologies in advance for the 20/04/2022 meeting.	
16.	To close the meeting – the meeting closed at 8.58pm.	