

WINTERBOURNE PARISH COUNCIL (WPC), Friday 14th October 2022

Dear Councillor, you are summoned to attend a meeting of Winterbourne Parish Council (WPC) on **Wednesday 19th October 2022 at 7.30pm** to transact the following business at the location of the Glebe Hall (Ron Burton room) Winterbourne Earls, Salisbury, Wiltshire SP4 6HA. Yours faithfully, M Thomas, Parish Clerk

1.	Apologies – to receive and accept apologies: Cllr P Biggins
2.	Declarations of Interest
3.	Minutes: To consider and approve as a correct record, the minutes of the meeting held on September 28th 2022
4.	Questions from the public
5.	Reports from: <ul style="list-style-type: none">(i) Unitary Councillor Mr Andrew Oliver(ii) Clerk – Winterbourne Parish Council Use of Glebe Lands policy – monthly summary of bookings(iii) To receive up to date meetings schedule – Clerk(iv) Southern Wiltshire Area Board 17/10/2022 with feedback from the WPC submitted item of “Dogs: a parish experience” – Cllr Burrows(v) Amesbury Rural meeting 29/09/2022 – Cllr Penn
6.	Matters Arising <ul style="list-style-type: none">(i) Community Speedwatch – Cllr Penn(ii) Parishioner email communication re: Bus services – update Cllr Harrison(iii) St Edwards Churchyard, update following liaison with the PCC – Cllr Penn
7.	Maintenance, with review of WPC Maintenance Log (ML) (seasonal, scheduled, and reactive maintenance) to include items as below: <ul style="list-style-type: none">(i) Parish Steward: consideration of jobs for next visit – Cllr R Judd(ii) Community day event(s), to include report from recent event (15/10/2022) – Cllr Palmer
8.	Planning and to consider those applications listed below <ul style="list-style-type: none">• PL/2022/07419 – Bridge Cottage, Morgans Lane, Winterbourne Dauntsey, Salisbury SP4 6ET – T1 Willow – Seasonal trim and crown reduction by 20%. T2 Leylandii – Reduce height by 1 metre on all trees plus remove dead off shoots and branches. T3 unknown species – Seasonal trim and crown reduction by 30%. T4 Laurel – remove fallen tree. T5 unknown species – Fell. T6 unknown species – seasonal trim and crown reduction by 50%.
9.	Finance <ul style="list-style-type: none">(i) Approval of WPC September 2022 banking financial statement with accounts listed up to and including 30/09/2022 along with financial summary sheet(ii) Invoices and payments to be considered and accepted for approval: Hurdcott Landscapes INV7586 £392.99 (September parish maintenance contract). Wicksteed Leisure Ltd INV0000819173 £8931.96 (round closed goal with 3m high panels plus installation), Oxarix Ltd £75.00 INV: WPC-OXA-002 (hosting, editing and maintenance of parish website quarter 01/07/2022 to 30/09/2022)(iii) Budget planning for 2023/2024
10.	Amenities including Allotment site at Down Barn Road <ul style="list-style-type: none">(i) Amenity fencing gates, to consider quotations – Cllr R Judd(ii) QEII field – new basketball facility, update of works following installation – Cllr Palmer(iii) The erection of white barriers adjacent to the footpath at the Glebe Hall, update – Cllr Palmer/Cllr R Judd(iv) Allotments – to consider and agree the 2023/2024 rental fee
11.	Governance <ul style="list-style-type: none">(i) To consider and agree the 2023 Winterbourne Parish Council meeting dates(ii) Winterbourne Parish Council grounds maintenance plan policy – to conduct an annual review of, consider and agree updates to the policy
12.	Winterbourne Parish Council Parish Clerk and Responsible Financial Officer – to agree and confirm (i) to advertise the position (ii) form a recruitment panel in relation to with discussion and agreement of panel members – Cllr Penn
13.	Correspondence
14.	Confirmation of date of next meeting: November 16th 2022
15.	To close the meeting

