

WINTERBOURNE PARISH COUNCIL (WPC), 14th January 2022

Dear Councillor, you are summoned to attend the meeting of Winterbourne Parish Council (WPC) on **Wednesday January 19th 2022 at 7.30pm** to transact the following business at the location of the Glebe Hall (Ron Burton room) Winterbourne Earls, Salisbury, Wiltshire SP4 6HA. Yours faithfully, Melanie Thomas, Parish Clerk

Members of the public or press wishing to attend the Parish Council meeting are requested to notify the Clerk at least 24 hours prior to the meeting and must not attend the meeting unless they have received confirmation from the Clerk that space is available

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| 1. | Apologies – to receive and accept apologies |
| 2. | Declarations of Interest |
| 3. | Minutes: To approve as a correct record, the minutes of the meeting held on December 15th 2021 |
| 4. | Questions from the public |
| 5. | Reports from: (i) Unitary Councillor Mr Andrew Oliver (written report) (ii) Clerk – Winterbourne Parish Council Use of Glebe Lands policy – monthly summary of bookings (iii) To receive up to date meetings schedule – Clerk (iv) Adrian Burrows: Glebe Hall management committee 16/12/2021 |
| 6. | Matters Arising (i) 30/01/2022 parish meeting – to update on the arrangements – Cllr Penn/Harrison/ Palmer (ii) Compilation of all new properties/residences built since 2013 (ref: CIL/Section 106 funding) – Cllr Penn |
| 7. | Maintenance, with review of WPC Maintenance Log (ML) (seasonal, scheduled, and reactive maintenance) to include items as below: (i) Parish Steward: (i) consideration of jobs for next visit and review of jobs from last visit – Cllr Judd (ii) Community day event(s) – Cllr Atkinson |
| 8. | Planning and to consider those applications listed below (i) PL/2021/06110 – Land to the rear of Wyndhams Dairy, High Post Road, Winterbourne Dauntsey SP4 6HG – Demolition of the existing metal-clad barn and scaffolding structures used to store scaffolding equipment, and the erection of a row of secure purpose-built units to store scaffolding equipment, to be used in association with the existing scaffolding yard |
| 9. | Finance (i) Approval of WPC December 2021 banking financial statement with accounts listed up to and including 31/12/2021 along with financial summary sheet (ii) Invoices to be considered and accepted for approval: Hurdcott Landscapes £327.49 INV7157 (December maintenance), Elizabeth Penn £40.00 (VL editor fee), Mrs Maureen Atkinson £16.68 (expenses) (iii) To review and consider draft 2022/2023 budget (iv) To consider application for donation by Winterbourne Cricket Club of £200.00 for the project of pavilion refurbishment, new pitch mower, new storage shed for juniors equipment |
| 10. | Publications Website development – update on development with consideration of contract with Oxarix Limited – Cllr Penn/Judd |
| 11. | Amenities including Allotment site at Down Barn Road (i) To confirm and agree installation of new basketball facility & consider quotations (reference WPC grant application to Wiltshire Council Southern Area Board February 2022) – Cllr Palmer/Atkinson (ii) Additional allotment fencing – to consider quotation – Cllr Judd (iii) Results of the amenities consultation to date – Cllr Palmer |
| 12. | Additional defibrillators in the parish – to consider further research undertaken by Cllr Atkinson in relation to |
| 13. | Community Speedwatch – 2021/2022 review |
| 14. | Correspondence |
| 15. | Platinum Jubilee celebrations (2022) – WPC further consideration of in the parish – Cllr Atkinson/Palmer/Judd |
| 16. | Governance (i) Winterbourne Parish Council Risk Assessment for COVID-19 Safe System for face-to-face meetings – to agree and confirm updated version as January 2022 (ii) Winterbourne Parish Council standing orders – to review |
| 17. | Risk register – full annual review |
| 18. | To amend and confirm date of September 2022 Winterbourne Parish Council meeting to be Wednesday 14th September 2022 |

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| 19. | Confirmation of date of next meeting: 16th February 2022 |
| 20. | To close the meeting |