

**The Winterbournes Neighbourhood Plan Steering Group (NPSG)**  
**Minutes of the 36th meeting held on 31 July 2017**

**Attendance:** Andrew Argyle (AA) Chair, Gaenor Nokes (GN), Barry Lake (BL), Chris Campbell-Jones (CCJ), Maureen Atkinson (MA), Richard Folkes (RF) and Dan Steadman (DS).

1. **Chairman's remarks.** As contributed during the meeting.
2. **Apologies received from:** Peter Biggins (PB) and Charlie Bruce-White (CB-W).
3. **Minutes of the last meeting.** The minutes of the last meeting (35th) held on 26<sup>th</sup> June 2017 were accepted and approved.
4. **Matters arising.** The NPSG once more applauded the Link Officer, Anna McBride who attended the last meeting and who impressed by her willingness to engage with the Group in the future. As far as the SEA is concerned, we still await confirmation from Historic England that they have no issues with our proposed sites. The notes from GN's meeting with the Headmistress of the local primary school will be filed in Dropbox along with CCJ's meeting with the owners of the village store & post office.
5. **NP Update.**

**Open Spaces.** MP continues to work on this section, with advice from CB-W, and a draft is expected to be available for the NPSG to review soon. CB-W will edit the draft into the standard format to be used throughout the NP.

**Housing Section.** CB-W is working on this section as steadfastly as possible given the time of year, which requires that harvesting is given priority.

**NP Projects.** The Parish Council had expressed the view that such projects should be land based (ie the NP is about the use of land). A community orchard had been proposed as well as 'something' on land surrounding the cricket square. Other projects, although not land based, such as the repair of St Michael's clock ought to be considered also. However, given the limited number of new houses to be built, perhaps not all by one developer, and the small amount of 'roof tax' arising, it is important not to let "aspiration" overtake reality. There is, however, no reason why a new cycle path (Wiltshire Council lead), amenity parking, new equipment for the playground, disabled access to footpaths, etc should not be considered as ideas to be discussed with potential developers. There is also a desire to expand the Glebe Hall site, or at least expand its facilities. AA mentioned that tree planting schemes (eg 21 trees may be provided free by Wiltshire Wildlife to commemorate the end of 1<sup>st</sup> World War) and tree conservation plans need to be carefully considered in view of the maintenance required. For instance, fruit trees require pruning and who would undertake this activity and at what cost in years to come? In any event, at S90 (c.14 houses) a developer would be bound to undertake some landscaping, including trees and shrubs. The question arises as to whether the Parish Council (PC) would be content to accept a mandate to deliver projects demanded by the community in the NP, or whether, having received the roof tax, they would see a need for the money to be spent on

other, perhaps more pressing and immediate needs. The projects listed in the NP may need to be aspirational until appropriate and adequate funding is found. Those projects that rightly fall to Wiltshire Council to fund (ie cycle path) should not be funded through any 'roof tax' monies arising. In any event, there is a need for the NPSG to be joined at the hip with the PC when deciding on NP Projects and RF would continue to liaise with the PC on this issue. RF would, in any case, put together a draft paper for the Group to consider before the next meeting.

**ACTION: RF**

**6. Village Meeting – 7<sup>th</sup> October 2017.** AA put forward a framework for reporting to the villagers, as follows:

- Introduction. Role of NPSG in the statutory process, focus on land use.
- Consideration of responses to Questionnaire. It is hoped that Charles Penn (CP) will be available to give this report.
- Where are we now? CB-W to report on the process of drafting the NP and consideration of sites to be allocated for housing.
- Way ahead. First draft NP to be distributed to all households.

There followed a useful discussion during which the importance of building on CP's report from a year ago was established. In addition, it was noted that the Winterbournes housing target has reduced from 30 to 23/24 over the period of the NP (to 2026). From the Link Officer's comments at the last meeting, it was reiterated that the draft NP must be clear about the criteria being used for site selection – both inclusions and exclusions. The report and presentation will be the main item for discussion at the next NPSG meeting on 11<sup>th</sup> September, 2017. CB-W will be asked if he could circulate the proposed framework for his presentation ahead of this meeting. Mr M Hewitt, Unitary Councillor, should perhaps be reminded about the event so that he can make a diary entry.

## **7. Planning Applications**

- Black Horse Lane (16/10998/FUL). Remains under consideration.
- Briar Cottage (17/00770/OUT). Final Decision. Approved with conditions for demolishing existing dwelling and erection of 2 four bedroom semi-detached properties.
- Rose Farm (17/02198/OUT). Remains under consideration following the completion of the road survey.
- Rose Cottage. Owners have appealed the planning application that was turned down.

- Down Barn Road. DS confirmed that a planning application had been submitted, number to be confirmed.
- AA mentioned for information that APM Services Ltd had written to the PC on the subject of developing SHLAA sites 090 and 092 and had asked for a meeting with the NPSG to see if a “mutually beneficial solution” could be agreed. The PC had responded, taking into account comments from the NPSG, by advising that the NPSG was not willing to enter into discussions until the NP had been adopted. APM Services Ltd are free to write to the PC with their proposals for the sites.

8. **AOB** AA raised the matter of the NPSG expenses claim which needs to be raised so that the PC can be reimbursed its costs (eg the Village Questionnaire, stationery, etc). AA and CB-W are preparing an expenses budget for submission to Wiltshire Council. MA also mentioned the subject of “Finger Posts” for footpaths, bridleways and public spaces as these useful signs could be mentioned in the NP.

Next Meetings:

Monday, 11 September 2017

Saturday, 7 October 2017 (Village Meeting, Glebe Hall)

Monday, 23 October 2017